

## Neighbourhood Service and Community Involvement Scrutiny Commission

### Work Programme 2016-17

Meeting date	Meeting items	Actions Arising	Progress
<p><b>6<sup>th</sup> July 2016</b></p>	<ol style="list-style-type: none"> <li>1. Portfolio overview</li> <li>2. Using Buildings Better overview</li> <li>3. Response to the Leicester Advice Sector: A report outlining the risk and demands in the city</li> <li>4. The City's Emergency Food Bank Briefing Report</li> </ol>	<ol style="list-style-type: none"> <li>1. That work to combat fly-tipping and that undertaken by the City Warden's service, be included in the forward plan and come as a report at a later meeting.</li> <li>2. That the Director of Delivery, Communications and Political Governance continue to provide reports on Channel Shift and the UBB programme to the commission; that the legacy of TNS come to the commission after the programme has been rolled out; and for the UBB programme to be included in the OSC's work programme.</li> <li>3. That the next report from the Social Welfare Advice Partnership and the Councils response to this consider including a SWAP representative; and that the CAB report comes to the commission later this year.</li> <li>4. That a feasibility study in the introduction of community supermarket provision in the city is supported; That the Head of Revenues and Customer Support identify ways to address concerns for providers of food and fuel crisis; to invite Action homeless to contact faith communities to be included in the Councils emergency food provision; and to liaise with Voluntary Action LeicesterShire about the provision of volunteers in relation to the</li> </ol>	<p style="text-align: center;">Complete</p>

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		Braunstone area. The Director of Delivery, Communication and Political Governance is asked to liaise with the Chair about offering a standing invitation to representatives of Voluntary Action LeicesterShire to attend meetings of the Commission.	
<b>24<sup>th</sup> August 2016</b>	<ol style="list-style-type: none"> <li>1. The Furniture Bank Pilot Scheme</li> <li>2. Social Welfare Advice procurement paper</li> <li>3. Scoping document: 'Getting the best out of our neighbourhood services'</li> </ol>	<ol style="list-style-type: none"> <li>1. For an update report to come back to the commission in a years' time on the schemes future arrangements and operation.</li> <li>2. The Commission endorsed option 2 to go to the Executive; procurement to include organisations which have local knowledge, contacts and addresses the needs of a multicultural city in respect to language translations; for there to be a clear framework for monitoring of the contract and advice services in the city under the new arrangement; and for an update on social welfare advice to come back to the commission in the future.</li> <li>3. Scoping document was endorsed by members of the commission.</li> </ol>	
<b>5<sup>th</sup> October 2016</b>	<ol style="list-style-type: none"> <li>1. Consideration of charging for Bulky waste collections</li> <li>2. Consideration of charging for DIY waste at household waste recycling centres</li> <li>3. Welfare Reform</li> <li>4. Citizens Advice Leicestershire: City advice services contract performance 2015-16</li> <li>5. Update on Spending reviews</li> </ol>		

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<b>30<sup>th</sup> November 2016</b>	<ol style="list-style-type: none"><li>1. Channel Shift update</li><li>2. Fly-tipping</li><li>3. Social Welfare Advice Partnership report</li><li>4. Update on Spending reviews</li></ol>		
<b>25<sup>th</sup> January 2017</b>	<ol style="list-style-type: none"><li>1. Gambling impact report update</li><li>2. Update on Spending reviews</li></ol>		
<b>22<sup>nd</sup> March 2017</b>	<ol style="list-style-type: none"><li>1. Update on Spending reviews</li></ol>		

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<b>FORWARD PLAN / SUGGESTED ITEMS</b>		
<b>Topic</b>	<b>Detail</b>	<b>Proposed Date</b>
Apps and digital offer	Love Leicester app and digital inclusion	
Budget		
CAB	Leicester's Welfare Advice Contract Analysis 2015/16	5 <sup>th</sup> October
Channel shift		30 <sup>th</sup> November
Children Services (TNS)	Children services (TNS and using buildings better)	
City Wardens Service	Communication of role to public	
Cleansing Services		
Communications Strategy		
Community Asset Transfer		After UBB
Community Involvement	Community engagement review report	25 <sup>th</sup> January 2017?
Council Tax Reduction Scheme	Consultation exercise Briefing session for members To come back to scrutiny to discuss outcomes and recommendations.	?
Customer Services	Scrutiny review on getting the best out of neighbourhood services Resident needs and communications	24 <sup>th</sup> August
DIY and Bulk	Consideration for charging for waste	5 <sup>th</sup> October
Emergency food: City's Food Banks	Overview and forthcoming developments Update report on volunteering numbers on food banks Voluntary action LeicesterShire	6 <sup>th</sup> July
Enforcement	Residents parking	
Fly tipping	Data from each ward City Wardens service	30 <sup>th</sup> November
Food Action Plan	Emergency food survey	
Food Safety: Public protection and	Update in respect of 2015.	22 <sup>nd</sup> March

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regulation	Improvement plan Quality assurance and food procurement Halal meet in schools	
Gambling Impact Task Group Report		January 2017
Libraries	Which community groups use this space?	
Lottery Fraud		
Neighbourhood Policing and Community Safety	Governments modern crime prevention strategy	March 2017?
Private Landlords.		
Regulatory Service review	1 million saving	?
Social Welfare Advice Partnership	Report on advice provision and Council's response SWAP representative to be invited Single male claimants seeking help and crisis support	30 <sup>th</sup> November
Social Welfare Advice review	Social welfare advice contract procurement Briefing session for members	24 <sup>th</sup> August
Taxi Drivers	Child Safety/ screening process/ air quality	
Taxi Penalty System	12 month review – recommendation from NSCI August 2015	Early 2017
The Furniture Bank Pilot Scheme: Evaluation & Future Options	Evaluation of pilot scheme and future options	24 <sup>th</sup> August
Trading Standards	Legal highs	
Transforming Neighbourhood Services		
Using Buildings Better	Overview of the programme	6 <sup>th</sup> July
Ward Community meetings		
Waste Management	Biffa contract 2028	
Welfare reform	Briefing Impact and roll-out.	5 <sup>th</sup> October 2016